

VACANCY NOTICE



International Organization for Migration (IOM)
The UN Migration Agency

The International Organization for Migration is seeking qualified Turkish Nationals and non-Turkish nationals holding a valid residence permit for the following position based in Hatay, Turkey.

Vacancy Notice Number:	VN#TR/2018/180
Position Title:	Field Engineer Assistant (CS and Shelter)
Duty Station:	Hatay-Turkey
Classification:	6 months Special Short Term Ungraded Contract –with possible extension
Deadline of Applications:	16 October 2018
Number of People to be hired	1
Eligibility:	Internal and External Candidates

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

General Functions:

The Syria crisis is entering its fifth year and millions of Syrians continue to seek refuge in neighbouring countries including Turkey. It is estimated that over 12.2 million individuals inside Syria now require humanitarian assistance and 7.6 million are internally displaced (SRP 2015-2016). Over 4 million Syrians have fled as refugees (UNHCR).

As of 01 May 2016, Turkey is hosting over 2,7 million Syrian refugees. Over 260,000 reside in 25 camps (over 9% of the total Syrian refugees) across South East Turkey and the remaining live outside of camps (around 91%). Of the 2.5 million living outside of camps, the majority are spread across Turkey, with the majority residing in the border provinces, Sanliurfa, Hatay as well as Istanbul, Mersin, and Adana.

In October 2014, the Government of Turkey adapted the Temporary Protection (TP) Regulation that extends protection and assistance to all Syrians in Turkey and provides refugees with rights and duties and the framework to access health care, education, and social assistance.

IOM's strategy for Turkey as indicated in the 3RP (Regional Refugee and Resilience Plan) is three-pronged; firstly, i) provision of humanitarian assistance focusing on the distribution of food, non-food items, cash vouchers, winterization and provision of transportation, ii) to ease the burden on national and local structures through the establishment of multi-service community centers offering protection and social stabilization for the refugees as well as increase access to education and iii) supporting the resilience of refugees and host communities through livelihoods, community stabilization, shelter and income generating activities.

Under the overall supervision of the Senior Programme Coordinator (Refugee Response) and the direct supervision of Programme Officer (S&C Stabilization), the incumbent will provide support and follow up on the preparation and implementation of community stabilization & shelter projects.

Major Duties and Responsibilities:

1. Provide support the implementation of community stabilization and shelter projects (CS-SSUs) according to project objectives and needs.
2. Participate in needs assessments, FGD, and community engagement with host and refugee communities including municipalities, community representatives and beneficiaries in coordination with Programme Officer (S&C Stabilization).

3. Assist in monitoring the shelter & CS activities to verify that they are in line with the project scope and conditions of the contract agreement and immediately inform the Programme Officer (S&C Stabilization). for any irregularities.
4. Provide support in the preparation of the technical construction drawings, bill of quantities and materials and technical specifications.
5. Provide input to the Programme Officer (S&C Stabilization) to technical and any admin related matters pertaining to CS and Shelter projects.
6. Consolidate information and support in preparing work plans, updates, progress and assist in the preparation of the weekly and monthly report.
7. Maintain systematic record of all documents related to beneficiary and project document
8. Undertake duty travel as needed and directed by the Programme Officer (S&C Stabilization).
9. Perform such other duties as may be assigned

Required Qualifications:

Education:

- University degree in Civil Engineering, Architecture or a related field from an accredited academic institution with two years of relevant professional experience.; or
- Highschool diploma with four years of relevant professional experience.

Experience:

- Experience in the field of construction, engineering and contract management;
- Experience in using Auto Cad;
- Experience in implementing climate change adaptation and/or disaster risk reduction projects in the Pacific region is highly desirable;
- Work experience in remote or hardship environments;
- Experience working with a non-governmental organization and/or international organization an advantage.

Languages:

- Fluency in **Turkish** and **English** is required.
- Knowledge of **Arabic** is an advantage.

Required Competencies

Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with clients and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.

- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

Other:

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Only candidates residing in either the country of the duty station or from a location in a neighbouring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighbouring country located within commuting distance, and work permit, as applicable.

Please be advised that this is a local position and as such only applications from candidates with a valid residence / working permit residing in Turkey will be considered.

How to Apply:

Interested candidates are requested to submit their application including the most recent CV with a cover letter in English with contact details (name, position, phone and e-mail details) of three references by indicating name of the position applied with its VN number in the subject line of the e-mail to to iomtrjobs@iom.int or to IOM Birlik Mahallesi Sehit Kurbanı Akboga Sok. No:24 06610, Çankaya, Ankara Turkey by the end of **16 October 2018**.

Please note that only shortlisted candidates will be contacted.