

VACANCY NOTICE



International Organization for Migration (IOM)
The UN Migration Agency

The International Organization for Migration is seeking qualified Turkish Nationals and non-Turkish nationals holding a valid residence permit for the following position based in Izmir, Turkey.

Vacancy Notice Number:	VN#TR/2018/102
Position Title:	Project Assistant (Psychosocial Animation)
Duty Station:	Izmir – Turkey
Classification:	6 months Special Short Term Graded Contract (G4)– with possible extension
Deadline of Applications:	28 June 2018
Number of People to be hired	1
Eligibility:	Internal and External Candidates

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

General Functions:

Under the overall supervision of Senior Project Assistant in Izmir and the direct supervision of National Officer (Protection Psychosocial Support) in Gaziantep and in close coordination with Mobile PSS Team Leader, the incumbent will be responsible in conducting psychosocial animation intervention on the psychological level and refer them to experts in the team. Also, s/he will handle material preparations for family support sessions, recreational and right based activities for children, community mobilization, and awareness raising. Moreover, s/he will organize support groups and forums for affected population and potentially host community.

Major Duties and Responsibilities:

1. Conduct psychosocial animation sessions to the affected Syrian displaced population
2. Identify cases that require intervention on the psychological level and refer them to the team's psychologist.
3. Positively interact with the refugees, youth and children and encourage them to express their needs and ensure their safety.
4. Assist in preparing materials needed for family support sessions, recreational and rights based activities for children, community mobilization, awareness sessions and informal education activities.
5. Coordinate with the team members as to integrating referred cases within the psychosocial animation groups.
6. Provide psychosocial first aid to the affected population in case of sudden/on-going emergency.
7. Prepare reports on the sessions conducted and map existing needs
8. Organize support groups and forums for the Syrian displaced population and potentially the host community
9. Raise awareness on the services that will be provided by IOM mobile PSS team and the dates of the visits.
10. Perform such other duties as may be assigned.

Required Qualifications:

Education:

- University degree in psychology, social work, social sciences, mental health, sociology, theatre or cultural animation a related field from accredited academic institution, with two years of relevant professional experience; or;
- High School Certificate in above field with four years of relevant professional work experience.

Experience:

- Experiences in psychosocial support activities in emergencies;
- Experience in facilitating group psychosocial support activities;
- Proven strong interpersonal and teamwork skills.

Languages:

- Fluency in **Turkish** and **Arabic** is required.
- Knowledge of **English** is an advantage.

Required Competencies

Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with clients and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

Other:

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Only candidates residing in either the country of the duty station or from a location in a neighbouring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighbouring country located within commuting distance, and work permit, as applicable.

Please be advised that this is a local position and as such only applications from candidates with a valid residence / working permit residing in Turkey will be considered.

How to Apply:

Interested candidates are requested to submit their application including the most recent CV with a cover letter in English with contact details (name, position, phone and e-mail details) of three references by indicating name of the position applied with its VN number in the subject line of the e-mail to to iomtrjobs@iom.int or to IOM Birlik Mahallesi Sehit Kurbanı Akboga Sok. No:24 06610, Çankaya, Ankara Turkey by the end of **28 June 2018**.

Please note that only shortlisted candidates will be contacted.